

Appendix I (for information)

BMC guidance on what and how you should clean a club hut before and after use.

- Consider wearing protective gear while you clean.
- Personal protective items like disposable gloves, aprons or gowns, and facial coverings (such as home made or purchased masks) can provide additional protection. Make sure to wash your hands immediately after removing gloves.
- Ventilate rooms before you clean. Opening outside doors and windows to increase air circulation in the hut before beginning to clean and disinfect.
- Wash your hands thoroughly before and after each cleaning. Use soap and water, and wash for at least 20 seconds. If that's not possible, use a hand sanitiser containing at least 60% alcohol.
- Be aware of the ignition risk of high-alcohol cleaners. Do not clean next to naked flames. Take particular care whilst cleaning near parts of kitchens that are in use, and keep containers of high-alcohol cleaning fluid stored out of direct sunlight and used away from naked flames – at least one explosion has occurred already.
- Clean, then disinfect. Use detergent or soap and water to remove dirt, grease, dust, and germs. Once the surface is clean, spray with an anti viral disinfectant. Let it stand for a few minutes, then wipe—and if you're not using paper towels or disposable wipes, it's best to use a new cleaning cloth for each booking.
- Avoid touching your face while cleaning. To prevent the spread of germs, it is recommended to not touch your face, nose, and eyes with unwashed hands— so pay extra attention when cleaning.
- Use the right disinfectant. Most common household disinfectants as well as cleaning solutions with diluted household bleach or at least 70% alcohol are believed to be effective against coronavirus. Check that the products used in the hut will kill viruses. Pay special attention to frequently touched surfaces, like light switches, doorknobs, remote controls.
- Don't forget about sofas, mattresses, rugs, drapes and other soft, porous surfaces. Carefully remove any visible dirt or grime, and then clean with the appropriate cleaners indicated for use on these surfaces. Hut operators may wish to temporarily remove some items that hold an increased risk, such as pillow and cushions.
- Wash all linens at the highest heat setting recommended by the manufacturer. That includes bed sheets, mattress covers. Remember to wear gloves when handling dirty laundry, and take care to avoid shaking laundry, which could increase the spread of germs. This is particularly relevant to huts that provide tea towels or pillowcases.
- Empty the vacuum cleaner after every cleaning. You should wipe down the vacuum cleaner with disinfectant.
- Dispose of or wash your cleaning supplies. If you're using paper towels, disinfectant wipes, and other disposable cleaning supplies, take the rubbish home after you're done. If you're using cleaning cloths and other reusable products, make sure to place them in a sealed bag until they can be machine-washed at the highest heat setting appropriate for the material.
- Safely remove any cleaning gear. When you've finished cleaning, immediately remove any protective outerwear like gowns, gloves, or masks with due care, and dispose of them or wash accordingly. Remember to wash your hands for at least 20 seconds afterwards.
- If a hut user tests positive while staying at the hut, or within 72 hours of departing the hut, then a deeper clean may be required. Follow Government advice on the steps to take – www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcaresettings

Appendix II

Items to be cleaned on arrival (advised) and departure (compulsory)

General:

- Doorknobs / door handles
- Surfaces
- Light switches
- Tables
- Hard-backed chairs
- Window sills and window handles
- Thermostats
- Keys
- Rubbish bins
- Fireside utensils
- Hoover – use fresh Hoover bag and take home after use, replace bag (provided)
- Shelves Other amenities: • Games • Books • Ornaments

Kitchen:

- Sinks and taps
- Worktops
- Cupboard doors
- Appliances: oven, kettle, toaster, cooker, microwave, fridges inside and out, especially knobs and switches
- Kitchenware: cutlery, ceramic mugs, plates, bowls, kids' plastic-ware, etc
- Food boxes

Bathroom:

- Sinks
- Toilets (ceramics inside and out, cistern, pipe, seat and lids)
- Toilet handle
- Shower, floor, walls, controls, shower head
- Shower doors
- Soap dispensers
- Toilet brushes

Bedroom/Dormitories:

- Sleeping Mattresses
- Door knobs
- Light switches and plug sockets

Front and back doors